



Linköpings University Library



## Imports of references to Mendeley

Instructions to import references to Mendeley from several search tools, e.g. popular databases provided by Linköping University.

## Introduction

This guide covers advanced import functions, to get started with Mendeley please see the *Guide to Mendeley* available from our [Mendeley page](#).

- The normal way to import references to Mendeley is with the function *Save to Mendeley*.
- It works well in some search tools (Save to Mendeley is set as the import function for these search tools).
- However, in several search tools *Save to Mendeley* do not import all the bibliographic data from the reference.
- One alternative that might solve this problem is to import references to Mendeley in .ris format.
- Please note that even if the import is made in .ris format the reference can still be missing bibliographic data.
- If that's the case, manual edit the reference.

## Import references to Mendeley in .ris format

- For a simple import of references to Mendeley in .ris format you need to make some adjustment on your computer and in your web browser.

### Step 1: Associate .ris with Mendeley on your computer

#### In Windows 7

1. Start on the desktop, choose the Windows symbol  at the bottom on the left side of the screen.
2. Thereafter *default programs* → *Associate a filetype or protocol with a program*.
3. Find .ris in the field *Name*. Click on *Change program* and choose Mendeley Desktop as default program and click on *ok*, finish by clicking on *Close*.
4. You can also see this [film clip](#) (another file type and program are used in the example)
5. If the .ris format is not listed, you need a .ris file. Follow the instructions from the *Google Scholar: Settings* option below.
6. Then redo the three first steps above.

## In Windows 8

1. In the *Start* window, chose *Search* and type default programs and then click on it when it appears on the screen.
2. Thereafter *Associate a filetype or protocol with a program*.
3. Find .ris in the field *Name*. Click on *Change program* and choose Mendeley Desktop as default program and click on *ok*, finish by clicking on *Close*.
4. If the .ris format is not listed, you need a .ris file. Follow the instructions from the *Google Scholar: Settings* option below.
5. Then redo the three first steps above.

## In Mac OS X

- First you need a .ris file. Follow the instructions from the *Google Scholar: Settings* option below.
- Thereafter go to the saved file and choose *More Info → Open With: Mendeley → Change All* and then *Continue*.

## Step 2: Associate .ris with Mendeley in your web browser

### Google Scholar: Settings

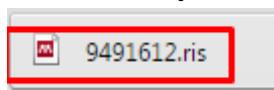
- You only have to do it once on your own computer when you import a reference to Mendeley, e.g. Google Scholar.
- To import references from Google Scholar, go to Google Scholars start page. Choose *preferences*. At the bottom of the next page you will find *Bibliography Manager*, Choose the alternative *RefMan* in the scroll down menu.

How to proceed varies depending on the web browser being used, see below for instructions in Google Chrome, Firefox and Internet Explorer.

## Google Chrome

Follow the instructions from the *Google Scholar: Settings* option above.

1. Conduct a search in Google Scholar. Each record displayed will have an *Import into RefMan* link, Click on the link.
2. Save the reference as a file.
3. Click on the icon in the bottom of the web browser to open the reference in Mendeley.



4. To skip Step 2 and 3 in the future. Right click on the icon and choose *Always open files of this type*. The next time you save a .ris file it will open in Mendeley.

## Firefox

Follow the instructions from the *Google Scholar: Settings* option above.

- Firefox opens a window, mark *open with*, Mendeley Desktop is default program, and click on *OK*, the reference will open in Mendeley.

## Internet Explorer

Follow the instructions from the *Google Scholar: Settings* option above.

- Click *open* on the bar at the bottom of the page, the reference will open in Mendeley.



## **Instructions to import references to Mendeley:**

- from several search tools, e.g. popular databases provided by Linköping University

**AccessScience. McGraw-Hill Education**

**ACM Digital Library**

**Cochrane Library**

**Ebrary (ProQuest)**

**EBCOhost:** UniSearch, Academic search premier, Business source premier, ERIC, Historical abstract, etc.

**Emerald**

**ENGnetBASE**

**GALE:** Literature Resource Center, MLA International Bibliography, m.fl.

**Google Scholar**

**IEEE Xplore**

**JSTOR**

**LIBRIS**

**ProQuest:** Biological sciences, ERIC, Sociological abstracts, Technology research database, etc.

**PubMed**

**Scopus**

**SpringerLink**

**Web of Science**

**WorldCat**

## AccessScience. McGraw-Hill Education

- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Click on the icon *Cite*.
- Mark the alternative *Export citation as RIS*.
- The reference will open in Mendeley.

## ACM Digital Library



- Conduct a search in the database and click on a title of a relevant reference.
- Click on *Export formats: BibTeX*.
- Mark all the text and copy it.
- Open Mendeley Desktop.
- Choose a folder for the reference and paste it there.
- The reference is now available in Mendeley.

## Cochrane Library

- Conduct a search in the database and click on a title of a relevant reference.
- Click on *Save to Mendeley bookmark*, the reference will be saved in your Mendeley library.

## Ebrary (ProQuest)

- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Click on the icon *cite book*.
- Choose *EndNote/Citavi*.
- The reference will open in Mendeley.

**EBSCOhost** (UniSearch, Academic search premier, Business source premier, ERIC, Historical abstract, etc.)

- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Click on the icon *Export* in the right field.
- The option *Direct Export in RIS Format* is pre-selected, click on *Save*.
- The reference will open in Mendeley.



**Emerald**

- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Choose *Download Citation* from the menu *For selected Items*.  
The option *RIS(ProCite, Reference Manager)* is pre-selected, click on *Download article citation data*.
- The reference will open in Mendeley.



**ENGnetBASE**

- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Choose *Download Citations* and click on *Download citation publication data*.
- The reference will open in Mendeley.

## GALE (Literature Resource Center, MLA International Bibliography, etc.)

- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Then Choose →*Citation tools*→*Reference manager*
- The reference will open in Mendeley.



- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- From Google Scholars start page. Choose *preferences*.
- At the bottom of the next page you will find *Bibliography Manager*, Choose the alternative *RefMan* in the scroll down menu.
- Conduct a search in Google Scholar. Each record displayed will have an *Import into RefMan* link, Click on the link.
- The reference will open in Mendeley.



- Conduct a search in the database and click on a title of a relevant reference.
- Klick on *Save to Mendeley* bookmark, the reference will be saved in your Mendeley library.

## JSTOR

- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Then Choose →*Citation tools*→ *RIS*
- The reference will open in Mendeley.



- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Click on the *Cite*.
- Choose *.RIS* in the frame *FORMAT* to the left on the screen and click on *Save as file*.
- The reference will open in Mendeley.



ProQuest (Biological sciences, ERIC, Sociological abstracts, Technology research database, etc.)

- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Click on the icon *Export/Save*.
- Choose the option *RIS* and click on *Continue*.
- The reference will open in Mendeley.



- Conduct a search in the database and click on a title of a relevant reference.
- Klick on *Save to Mendeley* bookmark, the reference will be saved in your Mendeley library.

## Scopus

- Conduct a search in the database and click on a title of a relevant reference.
- Klick on *Save to Mendeley* bookmark, the reference will be saved in your Mendeley library.



- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Click on *Export citation* choose *Select Download* and then select *Reference Manager (RIS)*.
- The reference will open in Mendeley.

## Web of Science WEB OF KNOWLEDGE<sup>SM</sup>

- Conduct a search in the database and click on a title of a relevant reference.
- Click on *Save to Mendeley* bookmark, the reference will be saved in your Mendeley library.



- First you need to make some adjustment on your computer and in your web browser. Follow the instructions from *Import references to Mendeley in .ris format* in the beginning of this manual.
- Conduct a search in the database and click on a title of a relevant reference.
- Choose the option *Cite/Export* in the menu to the far right.
- Below the headline *Export a citation* click on *Export to EndNote/Reference Manager*.
- The reference will open in Mendeley.

## Mendeley support

Some support is provided through the program's website, [Mendeley.com](#), even for the free version. Its website also contains extensive information, including instructional videos, troubleshooting tips, and a list of known issues.

- [Mendeley user guides](#)
- [Mendeley FAQs](#)

The reference management group at Linköping's University Library offer introduction and support to Mendeley for LiU students and employees. Visit our webpage, [Book an introduction](#) or contact us via [referenshantering@bibl.liu.se](mailto:referenshantering@bibl.liu.se).